

Plan of Operation:

The following trucks and equipment are used to carry out the operations in Delaware for onsite hard drive destruction.

Truck 187: (only Data tape shredding + Paper)

Make: Freightliner Model: M2106 Year: 2014 License # XBLG90

VIN # 1FVACWDU0EHFX5758 GW: 26000 Ax: 2

Leasing Company: Translease, 1400 W 62nd Avenue, Denver, CO 80221

Truck 234: (Hard Drives + Paper)

Make: Freightliner Model: M21 Year: 2017 License # XDVA14

VIN # 1FVACWDU2HHHG5870 GW: 26000 Ax: 2

Leasing Company: Translease, 1400 W 62nd Avenue, Denver, CO 80221

We anticipate the arrival of an additional Freightliner 2019, M2 Chassis in February 2019 with Amerishred shredder. This truck will shred hard drives + paper.

The hard drive shredding unit on Truck 234 is a Shred-Tech HDS shredder (see specifications attached).

The hard drive shredding unit for the Truck ordered and arriving in February 2019 is an Amerishred 150HD-SSD shredder (see specifications attached). This is a stand-alone model contained in the truck compartment and is even more enclosed than the current equipment.

All equipment is regularly serviced. The trucks are serviced and maintained according to DOT and manufacturer guidelines and annually inspected by either Freightliner of Bridgeport or Houpters which is a State approved emissions and inspection tester. In addition the Proshred protocols of best practice are applied. All shredding equipment is

annually serviced by the manufacturer so that it is safe and performing at peak. Any repairs are undertaken by the manufacturer's local representative.

All service personnel are trained by either Shred-Tech or the senior Customer Service Provider on the use of equipment. All service personnel are supervised for the 4 weeks before undertaking service on their own. In addition, they are trained in National Association for Information Destruction (NAID) Certified and ISO 9001:2015 methods of document and hard drive disposal standards and we provide guidelines and protocols for client servicing, situation response and procedures.

Drivers understand nothing is more important than their safety, environmental safety, document and hard drive security and truck safety. Unsafe materials such as batteries, heavy metal, or contaminants are returned to clients prior to shredding. Due to hard drives being individually scanned before being placed into the shredding feed, there are adequate safeguards in place to filter any unsafe or prohibited materials. (See on-site Hard Drive Destruction Process Disclosure attached.) Service providers if faced with an unsafe situation (vermin, chemicals) are instructed to remove themselves from the environment and call the office. The office has then called the client and if the situation is not fixed, the job is postponed or cancelled until safe.

All trucks are equipped with ear-plugs, first aid kit, fire extinguisher and spill kit and emergency numbers, including notification numbers (as per the solid waste transporter application), tow service and truck repair providers. The last two items are in case of breakdown.

Service routes are suspended when driving conditions are adverse, (snow or high winds) and clients are rescheduled when necessary. Drivers are instructed on accident reporting and requirements. Operators are required to inspect all items regularly and a truck and shredding equipment form is completed before leaving each day. They must notify the office when items need reordering.

Care is taken not to disturb clients or other people with excessive noise or inconvenience in parking. As the units are contained, there are no additional items to contend with.

Security is our business, so to avoid data breaches and other issues, unless a service provider is present, all trucks and bins are locked as per NAID certification procedures and protocols.

Record Keeping is as described in the *On-site Hard Drive Destruction Process Disclosure* attached unless the clients sign the opt-out form as required by NAID certification. Items are counted or in the case of tapes measured by volume as we do not weigh. Clients are required to sign off on the quantity and are given a copy of the

hard drive serial numbers scanned along with a certificate of destruction. They are required to confirm the number of units shredded. They can visually witness the scanning & shredding as part of the process.

On completion of the work, shredded hard drives are secured in locked containers before being transported to our offices and then to a NAID approved R2 or eRecycler.



HARD DRIVE DESTRUCTION MADE EASY. INTRODUCING THE HDS-M MOBILE HARD DRIVE SHREDDER.

Add the HDS-M to any new Shred-Tech truck, or retrofit onto an existing truck. The HDS-M adds to your bottom line by providing an additional revenue stream for your business.

Hard Drive Destruction is one of the fastest growing segments in the Information Destruction Industry. The HDS-M system destroys a hard drive in 5 seconds at your customer's site, ensuring their peace of mind.

The HDS-M is self-contained and easy to operate. Its low idle operation makes it quiet and fuel efficient. For safety, the HDS-M was designed to be fully automated with electronic safety interlocks to allow for completely safe operation.

Please contact your Shred-Tech Sales or Service Representative Today for information or to order your HDS-M today.

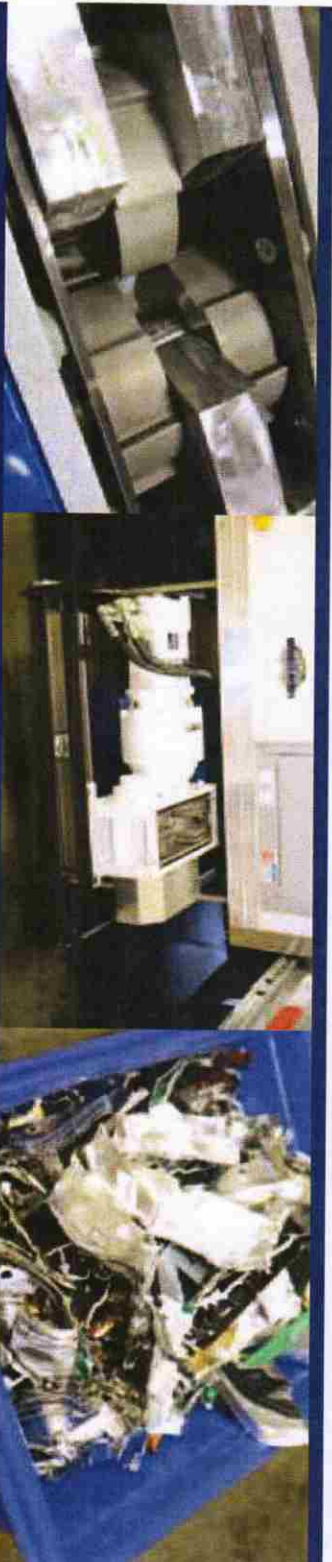


shred-tech.com
800.465.3214

PRODUCT SPECIFICATIONS

ST-HDS-H

Max Hard Drive Dimensions (LxWxD)	8 1/2" x 5" x 1"
Hard Drive Type	3 1/2" or 2 1/2"
Bin Capacity	3 x 3 gallons (up to 60) 3 1/2" Hard Drives
Cycle Time	5 seconds/drive (12 hard drives/min)
System Power	12 VDC from Vehicle Battery
Power Unit	12 VDC, 2250 PSI @ 0.5 gpm
Controls	12 VDC Plus! Module & Hydraulic Manifold
Operation	Plus 1 screen
Safety	Interlock Door Switch
Weight (lbs)	170 (Empty) / 210 (Full)
Suitable for Truck Models	MDS/X with Plus!



@ShredTechCorp

Facebook.com/ShredTechCorp

Youtube.com/shredtechvideos

shred-tech.com | 800.465.3214



vecoplan - 1st quarter 2019

QUOTATION

M2 106 CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK
CUM B6.7 260 HP @ 2400 RPM, 2600 GOV, 660 LB/FT @
1600 RPM
ALLISON 3500 RDS AUTOMATIC TRANSMISSION WITH
PTO PROVISION
DETROIT DA-RS-17.5-2 17,500# R-SERIES SINGLE REAR
AXLE
21,000# 52 INCH VARIABLE RATE MULTI-LEAF SPRING
REAR SUSPENSION WITH LEAF SPRING
HELPER

DETROIT DA-F-10.0-3 10,000# FF1 71.5 KPI/3.74 DROP
SINGLE FRONT AXLE
12,000# DUAL TAPERLEAF FRONT SUSPENSION
106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL
CAB
5275MM (208 INCH) WHEELBASE
9/32X3-7/16X10-1/16 INCH STEEL FRAME
(7.14MMX255.6/0.281X10.06 INCH) 80KSI
2325MM (92 INCH) REAR FRAME OVERHANG



12/21/2017 3:50 PM



800-634-8981

info@ameri-shred.com

SSD & ROTARY DRIVE SHREDDERS:

AMS-150HD-SSD

Requirements:

- Single phase power is only available on the AMS-150 models. It requires a dedicated 20 amp circuit & reduces throughput by 10%.

SPECIFICATION CHART

Motor	1.5	HP TEFC
Infeed	5" W x 2" H	
SSD Shred Width	3/8"	
Rotary Drive Shred Widths	1.5"	
Voltage	120	1 Phase
Output	Discharge Bin or Conveyor	
Dimensions	53" W x 21" D x 44" H	

- Capable of Shredding up to 600 Solid State Drives Per Hour
- Capable of Shredding up to 600 Rotary Drives Per Hour



THROUGHPUT

Model Number	HP	Shred Widths	Solid State Drives / Hour	Standard Rotary Drives / Hour	Server Rotary Drives / Hour	Weight (Lbs.)
AMS-150HD-SSD	1.5	3/8" / 1.5"	180 - 200	180 - 200	90 - 100	1400

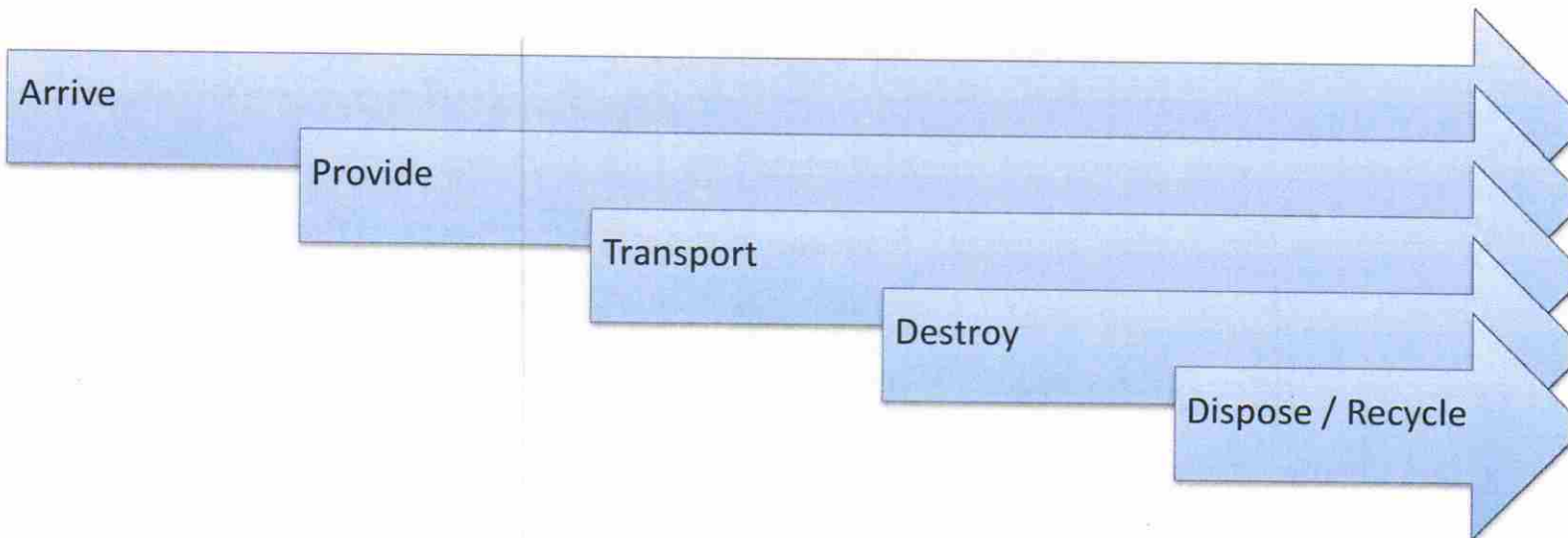
On-Site Hard Drive Destruction Process

Disclosure

Customer Name: _____

Date of Service: _____

Method of Destruction: _____



- ARRIVE
 - Upon arriving at the customer location the CSP should begin by presenting the customer with form#OM-11-07 On-Site Destruction Process Disclosure. This form will show the customer the process in which their hard drives will go through as well as disclose their method of destruction that will be utilized.
-
- PROVIDE
 - After providing the customer with a disclosure the CSP must do one of the below:
 - Scan all hard drives with their handheld scanner
 - Hand write all the serial numbers of the hard drives to be destroyed
 - Sign form OM-11-05, Customer opt-out agreement.
- TRANSPORT
 - Once all hard drives to be destroyed are verified and logged, they are to be placed into a locked secure container for transport to the onsite shredding machine.
 - The container is to remain locked until the time of destruction and is to never be left unattended at any time
- DESTROY
 - Customer may be given the option to witness the destruction.
 - Once material is at the On-Site shredding machine the secure locked container may be unlocked and the hard drives are destroyed in the manner disclosed to the customer.
 - Once all material is shredded the customer is to be provided with a Certificate of destruction and a copy of all serial numbers unless the customer has chosen to opt out.
- DISPOSE / RECYCLE
 - All shredded material is to be disposed of or recycled properly and in an environmentally conscious manner.
 - Summary of the On-Site destruction process